Professional Regulation Commission

REQUEST FOR QUOTATION

RFQ #: 2023-033

Date: September 14, 2023

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SIR / MADAM:

The Professional Regulation Commission, through its Bids and Awards Committee, intends to procure the items listed and described hereunder, in accordance with Section 52 (Shopping) of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.

Please quote your best proposal/offer duly signed by you or your duly authorized representative in any or all lots described herein not later than _ OCTOBER 02 , 2023 _ at 3:00pm. Submit your quotation to the BAC office, 4th floor PRC Annex Building or through the BAC email address at bac@prc.gov.ph or facsimile No. 5310-0037. **Quotations exceeding the Approved Budget for the contract shall be rejected.**

The following documents are also required to be submitted along with your quotation/proposal on the specified deadline above.

1. Photocopy of Valid Business Permit
2. Proof of Philgeps Registration

Very truly yours,

LORD LOUIS P. VALERA
Assistant Commissioner
Chairman, Bids and Awards Committee

ITEM (with Specification)	QUANTITY	Approved Budget for the Contract (ABC)	Offered Price per Unit	Total Offered Quotation (Quantity x Unit Price)
1 LOT : • **Folder, fancy, with slide, legal** 50 pcs per bundle	23 bundle (1,150pcs)	₱11,116.59		**In words (Total ABC):**
• **Folder, pressboard** 100pcs per box Size: 369mm x 242mm	15 boxes (1,500pcs)	19,774.95		
• **Paper, parchment, 80gsm** 100sheets per box Size: 210mm x 297mm Fine translucent, suitable for laserjet / inkjet printing	61 boxes	18,544.00		**In figures (Total ABC):**
		Total ABC: **₱49,435.54**		**(Inclusive of VAT and other taxes)**
Delivery Period: Within Thirty (30) calendar days from receipt of Purchase Order (PO).				

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Signature Over Printed Name

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Position / Designation

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Telephone/ Fax No/E-mail Address

NOTE: MODE OF PAYMENT: BANK TO BANK (OTHER THAN LANDBANK ACCOUNT, BANK CHARGES SHALL BE PAID BY THE SUPPLIER)

By: ASEugenio